Scholarship

Approved by: Principal	Date: 30 January 2026

Last reviewed on:	Date: 26 January 2026

Next review due:	Date: 22 June 2026

#	Description of Changes	Rev. No	Date of Issue
1	First Issue	00	21 June 24

ICS Vision
The "School of Choice" inspiring, challenging and empowering a 21st century learning community through an ethical and innovative education system.

ICS Mission
Provide a safe, friendly learning environment where lifelong learners follow an international curriculum which promotes academic excellence and nurtures key values and competencies in our global minded, future leaders.

Purpose

This policy establishes the framework for awarding scholarships to ICS students who demonstrate exceptional academic performance or outstanding achievements in other areas. The scholarship program aims to recognize and support high-performing students, encouraging them to maintain their excellence while easing financial obligations for their families.

Scope

The Scholarship Policy applies to all ICS students across all branches who:

- Achieve an overall academic score of 95% or above in their annual assessments.

- Exhibit exemplary performance in academics, extracurricular activities, leadership, or community service over the course of one academic year.
- Have shown significant progress or achievements aligned with the school's values.

Definitions

- **Scholarship:** A financial discount on tuition fees awarded to eligible students as recognition for their outstanding performance.
- **Exemplary Performance:** Exceptional accomplishments in academics, extracurricular activities, leadership, or community service.
- **Head Office Approval:** The final decision on scholarship applications is granted by the ICS Head Office.

Scholarship Details

1. **Eligibility Criteria:**
    - Students who secure an overall academic score of **95% or above** in their annual assessments.
    - Students who have demonstrated **exemplary performance** in academics or other areas over one academic year.
    - Scholarships are open to all grade levels, subject to the Head Office's approval.
2. **Scholarship Benefits:**
    - Eligible students may request a **20% to 30% discount** on tuition fees for the subsequent academic year.
    - The exact percentage awarded will be determined by the Head Office based on the student's performance and overall merit.

Application and Approval Process

1. **Application Submission:**
    - Eligible students or their parents must complete a **Scholarship Request Form** and submit it to the school administration.
    - Applications should include the following:
        - Academic records for the year.
        - Certificates or documentation supporting exemplary performance.
        - A letter from the student explaining how the scholarship will benefit their education.
2. **Review Process:**
    - The school administration verifies the student's eligibility and prepares a recommendation for the Head Office.
    - The Head Office evaluates applications based on academic performance, achievements, and financial considerations.
3. **Approval and Notification:**
    - The final decision is made by the Head Office, and applicants will be notified of the outcome within 30 days of submission.
    - Approved scholarships will be applied as a discount to the tuition fees for the following academic year.

Responsibilities

1. **School Administration:**
    - Promote awareness of the scholarship policy among students and parents.
    - Collect and verify scholarship applications and supporting documents.
    - Forward recommendations to the Head Office.
2. **Head Office:**
    - Review and approve scholarship applications.
    - Determine the percentage of the discount based on the student's achievements and application.
3. **Students and Parents:**
    - Submit complete and accurate scholarship applications on time.
    - Maintain exemplary performance to continue receiving scholarships.

Terms and Conditions

1. Scholarships are granted for one academic year and are subject to renewal based on the student's continued performance.
2. Misrepresentation of information during the application process will result in disqualification.
3. Scholarships apply to tuition fees only and do not cover additional costs such as books, transportation, or extracurricular fees.

Linked Policies

The Scholarship Policy aligns with other ICS policies to ensure a fair and comprehensive approach to student support and recognition, including:

- **Student Achievement Recognition Policy**
- **Inclusion Policy**
- **Behavior Management Policy**

ICS is committed to supporting and rewarding students who excel academically or contribute significantly to the school's mission and values. Through this Scholarship Policy, ICS ensures that talent and dedication are recognized and nurtured, providing students with opportunities to thrive.